

**IALA COUNCIL**  
**68<sup>th</sup> session**



**11-14 December 2018**  
**IALA Headquarters**

**11 – IALA TECHNICAL ACTIVITIES**

***11.1 – Committee work organisation***

**11.1.1 Committee work programme**

Note by the Secretariat

**1. BACKGROUND**

During 2017 the PAP considered the work needed in 2018-2022 on new and revised Recommendations and the related work on Guidelines, and consolidated this into the Recommendations Plan for Standards – refer input document C65-8.2.4.1 Recommendations Plan. This document structured the work on new and revised Recommendations under the then-draft Standards.

At PAP35 a “Standards, Recommendation and Guideline forward plan, Version 2018-02-09” (PAP35-20.1) was finalised, and represented the conclusions of the PAP for the improvement and development of the suite of guidance documents in the 2018-2022 work period.

After formatting by the Secretariat, this was presented to Council at its 66<sup>th</sup> session to Note (C66-11.1), and it was approved by Council at its 67<sup>th</sup> session as the Work Programme for the technical Committees for the 2018-2022 period (C67-7.2.1).

**2. RELATED DOCUMENTS**

- Strategic Vision
- Position on Development of Marine AtoN Services

**3. DISCUSSION**

The Work Programme C67-7.2.1 describes the objectives for guidance documents in the 2018-2022 period for the creation and maintenance of draft Documents for Council approval,

- Standards
- Recommendations
- Guidelines
- Manuals
- Model Courses.

This Work Programme focuses on the purpose of the Committees, to create and maintain guidance documents. If changes are required, the PAP will seek approval from the Council.

It is left to each Committee Chair to manage the tasks to meet the Work Programme. Chairs have developed Task Plans for this purpose.

The Technical Operations Manager is considering software options to help Committee Chairs better manage the Task Plans. He is also working on a consolidated document which would contain

1. The Work Programme as approved and reviewed by Council
2. The Committee Task Plans.



C64-8.1

If this can be created in a manageable form, it would enable review of the Work Programme against the Strategic Vision (as we have today), and add direct links in the same document from Work Programme items to Committee tasks to achieve the Work Programme.

#### **4. THE COUNCIL IS REQUESTED TO**

##### **Note**